



International Arrangement Petition Process

Overview

Interested organizations may submit a petition for entry into the International Arrangement (IA). The petition must demonstrate alignment with the IA Guiding Principles and IA Partner Guiding Principles.

Once petition is submitted, the existing IA organizations will review. Upon review of petition information submitted entry into the IA will be granted, if all standards have been adequately met. Interested organizations that are not granted entry into the IA will be provided with a detailed rationale and explanation of which standard(s) were not met.

If a petitioning organization is in a country that already has representation in the IA, it is recommended that the petitioning organization liaise collaboratively with that IA organization on the petition submittal.

Petition Review Process

Step 1: Submit a letter of intent to the Board of Certification (BOC) at international@bocatc.org. The letter is to include confirmation that your organization has, or will have in the next 12 months, the materials required to petition for acceptance into the IA (see "International Arrangement (IA) Demonstration Checklist" below). The letter must also outline why you want to join the IA, number of potential examinees per year, a brief summary of their education requirements and credentialing process, and a description, with specific examples, of who employs and educates your stakeholders. Finally, the letter must include a brief summary of the regulatory landscape in your country and the reasons why your organization has or has not pursued such regulation. Upon receipt, BOC will initiate a statement of work document for the assessment of education standards to be completed by a third-party vendor at the petitioner's expense. The statement of work will include a tentative timeline and estimated costs. A copy of the "Guiding Principles for IA Organizations" will also be provided.

Step 2: Petitioner works with third-party vendor (selected by IA organizations) and IA organizations to conduct an assessment of education standards. Please allow 6-8 months for completion of the evaluation.

Step 3: Once the assessment of education standards has been completed, you will be required to demonstrate alignment with the IA guiding principles for IA organizations. The checklist below contains a list of materials you must submit to be considered for entry into the IA. Submit petition materials to BOC at international@bocatc.org. Please allow 10-12 weeks for the IA organizations to review.

International Arrangement (IA) Demonstration Checklist

Entering the International Arrangement - Required Documentation/Information	
IA Liaison	<ul style="list-style-type: none"> o Name and contact information for the partner's IA liaison
International web page	<ul style="list-style-type: none"> o Web link
Education Standards	<ul style="list-style-type: none"> o Report from third party vendor that demonstrates equivalency of the education standards and curricular content o Standards to obtain and maintain accreditation

<p>Credentialing Standards</p>	<ul style="list-style-type: none"> ○ Documentation demonstrating proof of standing as a credentialing entity (e.g., regulatory recognition, letter from a third-party accreditor, articles of incorporation) ○ Candidate/applicant handbook or documentation that outlines the exam application process ○ Practice analysis, job analysis or role delineation study that serves as the blueprint for the organization's exam providing its content validity. The analysis or study could be completed internally or externally and should be performed by a trained practice or job analyst (e.g., psychometrician). ○ Report that demonstrates a psychometrically reliable and valid exam (provided by exam provider) ○ Qualifications and/or credentials of person or entity validating the exam (e.g., resume, curriculum vitae) ○ Requirements to continue certification that promotes continued competence
<p>Professional Practice Standards</p>	<ul style="list-style-type: none"> ○ Standards that address professional practice, conduct, ethics, and a disciplinary/fitness to practice process for pre-and post-certification/registration
<p>Mobility Standards</p>	<ul style="list-style-type: none"> ○ Written disclosure of any known issues that may prevent an individual from practicing in a partner country (i.e., immigration, discipline, governmental jurisdiction requirements, etc.)
<p>Statement of Work</p>	<ul style="list-style-type: none"> ○ Signed statement of work

Questions?
Email: international@bocatc.org